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|  | **Present** | **Absent**  |
| **Members:** | Chairman: Kjeld Pedersen (KP) Deputy Chairman: Lars Rosgaard Jensen (LRJ) Jette Marie Christensen (JMC) (Minutes)Mette Herold-Jensen Klaus Kjær (KK)Lea Thiesen (LT)Astrid Heidemann LassenMatteo FumagalliKjeld Nielsen (KN) | Heidi Juul SørensenBrian Vejrum (BV) **Substitute members:**Karina Boller Jensen (KBJ)Charlotte Zoey Søndergaard (CZS)Vladimir Popok (VP)Jan Schjødt-Thomsen Thomas Ditlev Brunø Peder Veng Søberg |
| **Agenda** | **Minutes** |
| **Items** | **Enclosures/ suggestions** | **I/D/DM** | **Comments/ responsible:** |
|  | Questions to the management send out from Lars Rosgaard as a basic of the extra SU meeting:1. Will the department ask employees to leave their computer and phone on the desk during lockout?
2. Will the department close access to mail?
3. How will the department handle education cancelled during the conflict?
4. Does PhD students get postponed their deadlines due to lockout?
5. Will the department communicate that employees are not allowed to perform any of the work tasks the colleagues involved in the conflict normally perform?
6. Who is excluded from the lockout due to management-tasks?
 |  |  |  | Management expect all decisions related to the conflict will be taken at the University Level and not in the Department.  AAU has updated the conflict website: <http://www.handbook.aau.dk/document?contentId=351758> with answers to some of the questions asked by Lars. At present Aalborg University does not require affected employees to hand in their PC, keys, access card, mobile phone and other work related equipment. Aalborg University does not plan on closing the access to the university network and the email system. The web site at the link above will be updated. How to handle cancelled education might depend on the lengths of the conflict and will probably not be answered until the lockout ends. The department management finds it acceptable for employees to put on an auto-reply stating that mails received during conflict will not be handled or answered. AAU plan to send out a letter to all employees in their “e-boks“ to inform of the Lockout and how you shall handle if they are not a member of a Union. Letters have already been sent out to those affected by the potential strike.The department expects to send out a mail asking people to be aware of e-boks communication about strike and lockout. We can add some central information incl. link to the AAU conflict website and urge employees not to perform any of the work tasks the colleagues involved in the conflict normally perform (this can provoke a blockade from the Union)KP informed who – beside him - is excepted to the lockout. Mette Herold Jensen (LAB), Jette Marie Christensen (Adm) and Jesper De Claville Christiansen(PhD) is excepted due to management tasks and PhD’s stationed abroad.MP LABs will be closed during conflict. SU discussed how to plan the work in April and May. We work and plan like there is no conflict. We don’t start to cancel activities until we know for sure that there will be conflict.  |
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